

## Authors' Pre-submission Checklist

Manuscript title: \_\_\_\_\_

Please check ( ✓ ) all the following items before submission of the manuscript.

### 1. General guidelines

- The manuscript submission contains: (1) original manuscript, (2) this checklist, (3) the copyright transfer agreement, a statement of originality, and a disclosure of conflict of interest.
- The manuscript should be typed in Hangul (hwp) or MS-word with upper, lower, left, and right margins of 30 mm, 10.0 point font size, and line spacing of 200%.
- Special terminology should be drawn from the 6th edition of *English-Korean Medical Terminology* published by the Korean Medical Association.

### 2. Title, Running title, Authors, ORCID

- Title (in Korean & English), Running title (in Korean & English, less than 10 words)
- Name and address of all authors (in Korean & English)
- Name and e-mail address of the corresponding author
- ORCID of all authors

### 3. Abstract, Keywords

- Words count of abstract: 160-250 words
- Keywords : 3-5 words (in Korean and English)
- The keywords should be drawn from the most recent version of the Medical Subject Heading (MeSH) list.

### 4. Main text

- Main text should be described according to the type of publication.

### 5. References

- Every article that appears in the reference list must be cited in the main text.
- The number of references should not exceed that specified in the Instructions for Authors.
- The references should be enumerated and listed in the order they are first cited in the text.
- The abbreviations of journal titles should be drawn from PubMed or KoreaMed.
- All references are to be written in English.
- The references should be formatted as specified by the Instructions to Authors.

### 6. Tables and figures

- The table titles and figure legends should be written in English.
- When quoting tables and figures from other literature, the citation and permission were described.
- When photographs of patients were used, informed consents were obtained from the patients.

### 7. When submitting Research article, all three items in this criteria should be satisfied.

Criteria for research article submission. All three item numbers should be satisfied.

No.	Item	Yes or No
1	Corresponding author is a member of the Korean Medical Association	
2	The study falls into one of three categories	Clinical study directly linked to patient care
		Epidemiological data or health policy supporting evidence-based medicine
		Highly practical translational research
3	The study falls into one of two categories	First study among Korean people
		Well-standardized and randomly sampled